

# MEETING SPACE

Meeting space rental includes the use of built-in monitors with wireless connection capability, as well as non-dedicated Wi-Fi access for meeting attendees.

MEETING ROOM	DIMENSIONS	TOTAL SQ. FT.	THEATER	CLASSROOM	CONFERENCE	HOLLOW SQUARE	RECEPTION	ROUNDS	U-SHAPE
Columbia Suite	35' X 23'	800	35	25	22	20	50	25	20

## AUDIO VISUAL SERVICES

Meeting Packages Include:

- Room Rental
- 70-inch LCD Montior
- Wi-Fi for all attendees

## CONFERENCE PACKAGE

- Wired/Wireless Microphones & Table Stands
- Speaker Sound System
- Conference Telephone with Dedicated Line

## MEETING ACCESSORIES

- Flip Chart Package: Easel with One Flip Chart Pad & 4 Colored Markers
- Writing Pads & Pens
- Podium

Our meeting room uses HDMI to connect personal laptops to LCD TV monitor.

Terms: audio visuals are priced per day. The hotel prohibits the use of hubs, switches and routers without prior consent. All meeting room charges are subject to 22% service charge and 10% tax.

FOR MORE INFORMATION ON THE RIVER INN, PLEASE CONTACT:

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